

First Response: Developing and Supporting a Crisis Response Plan in Terra Dotta Software



Agenda

- Defining the goal
- The User Experience
 - Crisis Response and Training
- Developing the Components
 - Crisis Response and Training
- Administration
- Q&A



A Misnomer



Keep Your Homepage Simple

- Accessibility and simplicity are key in getting quick and accurate data



Demo Site



User Experience

- Like your homepage, keep the user experience as simple as possible
- Get the information you need – less critical information can be collected later if necessary



Demo Site



Training

- Making sure that Crisis Response Team leadership is up-to-date on any changes to your Crisis Response Plan and its implementation is key
- Yearly training is recommended and can range from general to situation-specific in scope



Demo Site



Building Your Site

- Program Admin -> Create New
 - 1 program per Crisis Type
 - Programs keep your data properly divided for queries and reports
 - Program type divides crisis responses from training
- System Settings -> Question Items
- Process Admin -> Questionnaires
- Process Admin -> Assessments for Training



Administration

- View data the moment it's submitted
- See who made changes to responses
- Run queries and create reports based on the information you need



Q&A

