Asking for the World: Program Proposals in TDS

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Agenda

- Overview of a typical program proposal process
- A look at Program Types
- Demonstration of proposal program setup
- Walkthrough of proposer and admin experience

A typical process

- A faculty member at TDU plans to take a group of students abroad

- They submit trip details to the Office of Travel Management (OTM)

- OTM reviews the proposal, makes any necessary adjustments, and creates a dedicated program in TDS to track student enrollment

- Faculty recruits students, forwards roster to OTM, and OTM opens student applications

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Program Types

- The program types used for the proposal and enrollment programs will depend on your campus processes

- In our example, we'll use:

  - **Risk Management** program for the proposal
  - **Outgoing with SideTrips and OneStep** for student enrollment

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Why?

- **Risk Management** programs allow a custom itinerary *only for the initial application*
- **Outgoing with Side Trips and OneStep** allows registrants to add *additional* travel information to their registration

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QUESTIONS?