

Where in the World is Carmen San Diego ... and how long will she be there?

TDU Risk Summit - 2016
Diedre Van Zandt



Agenda

- Define and create app cycles
- Define and create itineraries



What are app cycles and why are they important?



App cycles

- Term + Year = App Cycle
Ex: Calendar Year + 2016 = Calendar Year, 2016
- App cycles are important because they have deadlines and decision dates associated with them.
- App cycle dates are system-wide, but can be customized at the program level
- App cycles for the next year must be manually created at the system-wide level. However, once created, all programs utilizing that term, will become active.

Demo: App Cycles



Questions about App cycles?



What are itineraries and why are they important?

1. They allow you see everywhere one particular registrant is traveling, for one trip.
2. Itineraries determine what phase the registrant is in (while abroad or returnee).
3. Itineraries impact how long your SIS will be refreshed (relating back to the phase).
4. Itineraries are what make the Locator Search work.



Itineraries - 2 types

Program Itineraries

- Same dates as the program start and end dates
- Are program specific
- Location is required
- Are specific to an app cycle (term and year)

Registrant Itineraries

- Are specific to the registration
- Location is not required
- Includes the program itinerary record
- Encompasses the entire length of a registrant's time abroad (if they travel prior to or at the end of a program)
- Can include side-trip registrations
- Determines what phase the registrant is in (while abroad or returnee)



Itineraries - cont.

- How do registrant itinerary records get created?
 - Created by registrant
 - Created by administrator
 - Inherited from a program if the program has a set itinerary



Demo: Itineraries



Questions about Itineraries or App cycles?



Helpful Knowledge Base Articles

- [Itinerary Records](#)
- [Managing Program Itineraries](#)
- [Managing Application Itineraries](#)
- [Stock Report for Application Itineraries](#)



Session Evaluation

- Presenter: Diedre Van Zandt
- Title: Where in the World is Carmen.....
- Time: 3:30-4:15 - Tuesday 1/12/16

